

**Canadian Association of Law Libraries  
Association Canadienne des Bibliothèques de Droit**

41<sup>st</sup> Annual Conference, May 25-28, 2003  
Niagara-on-the-Lake

**KF MODIFIED  
Session I**

**Monday, May 26, 2003  
2:00 - 3:30 pm**

**Judy Ginsberg**

*Special and Retrospective Collections Librarian*

York University Law Library, Osgoode Hall Law School, Toronto, ON

**Tim Knight**

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**KF (MODIFIED) PRESENTATION  
CALL'2003, NIAGARA-ON-THE LAKE, ONTARIO  
MONDAY, MAY 26TH, 2003 (2:00-3:30 P.M.)**

**SESSION ONE**

- (i) *KF Modified* -- Judy Ginsberg (20 minutes)  
-- History, philosophy & rationale for application  
-- KF Modified Schedule, Updates, Index, etc
- (ii) *KF Modified, KE Canada, and the other LC law schedules* -- Rashid (15 minutes)
- (iii) *Treatment of Special Sections and Geographical Divisions* -- Tim Knight (15 minutes)
- (iv) *KF Modified: CIP Program, Current status & future, etc.* -- Rashid (20 minutes)
- (v) *Questions/answers, Wrap up, Contact information, etc.* (15 minutes)

HR/REV MAY 03, 2003

# KF MODIFIED

Judy Ginsberg's Speaking Notes

## HISTORY

KF Modified came into being after the release of the prelim. ed. of the LC classification KF (Law of the United States - Fed. Law)

A meeting took place in the Summer of 1968.

Present were

- Shih-Sheng Hu, University of Manitoba LL
- Roger Jacobs, University of Windsor LL
- Balfour Halevy, Diana Priestly and me from the York Univ.

At the meeting, we worked on how to adapt the working draft of the LC KF classification for U.S. Federal Law to fit all Common Law jurisdictions.

## REASONS

1. At the time, there was no reliable existing classification scheme for Canadian law, or the law of any other Common Law jurisdictions, nor would there be for some time. Before this, most law libraries in North America were unclassified. Treatises were arranged alphabetically within broad subject areas such as **Contracts**, or just arranged alphabetically, or by size or colour etc.

2. Canadian legal publishing was just starting to take off and the number of publications was growing at an alarming rate. Academic law libraries would soon be too large for an alphabetical arrangement.

(Existing schemes Moys, Los Angeles County, Lib. Of Parl.)

3. It was felt to be preferable, in an academic library (remember KF Mod. was designed for use in academic law libraries) to classify all Common Law material together by subject, rather than use a jurisdictional approach which would mean that each jurisdiction would have its own classification (like LC today).

In 1968, LC was in the process of developing Law class. schedules based on this jurisdictional approach (KF was the first). Now there is KE - Canadian law.

This jurisdictional approach was rejected by those in attendance at the 1968 meeting.

## DEVELOPMENT OF KF MODIFIED

### 3 WAYS

1. In many areas, e.g. Domestic relations KF 501-505, the same number or span is used for all. Common law jurisdictions.

e.g. A general treatise on U.S. Family law and a Canadian treatise on Family law would both be classified in KF 505.

The form tables have been modified for use with jurisdictions other than the U.S.

2. A Geographical Division or GD is applied to certain specific numbers within subject areas. There is 1 GD for each Common law jurisdiction plus major political divisions within these countries. In these GD'd areas, the U.S. material is classified where it would naturally fall without the use of a GD.

GD's are used in subject areas where there tends to be a lot published. They allow for distinguishing the jurisdictions without sacrificing the subject approach.

e.g. U.S. Income tax law - KF 6499  
Canadian Income tax law - KF 6499 ZA2  
Australian Income tax law - KF6499 ZD2

3. Special Tables are used for more complicated areas where breakdowns provided for U.S. material are inadequate for other Common Law jurisdictions.

e.g. Constitutional Law - special table developed to meet specific problems in the classification of non U.S. constitutional law materials.

e.g. There was no number for 1982 Canadian Charter of Rights and Freedoms.

Special Tables - Constitutional Law  
Quebec Civil Code  
Parliamentary materials

Special tables were developed after the initial 1968 meetings. Some GD's areas were also developed later.

## **CHANGE IN USERS**

KF Modified started out as a classification scheme for large academic libraries. In the beginning, there were 3 academic library users by 1975, when the Viola Bird Report on Canadian Law Libraries came out, there were 6 academic libraries using KF Mod. By 1984, there were 10 academic, 2 court house and 1 government library using KF modified. The Corporate libraries jumped on board after 1984.

## **ELEMENTS TO BE USED**

Los Angeles County Law Library Classification - for all non Common Law Jurisdictions until LC came out with Classification Schemes for these jurisdictions.

Index - Larry Dersham's Library of Congress Classification Class K Subclass KF Law of the United States Cumulative Index

Primary Materials - shelving arrangement was left up to the individual libraries.

## **EDITING AND SUBSCRIPTIONS**

KF Modified is edited at York University Law Library by Theresa Quigley-Jones and Angie D'Ambrosi also at York handles the subscriptions.

All changes are published along with the LC **Additions and Changes** to KF.

LC recently changed the format of the Additions and Changes which used to come out in print quarterly. Now, they are published on the LC Web site and come out weekly. Theresa has had to reorganize how she does the updates, but is hoping that she can return to a quarterly publication of Additions and Changes for 2003.

## **CURRENT STATUS**

Sent out 2 updates in 2002 - List 284 and the 1<sup>st</sup> Quarter update.

Just completed the updates for the remaining 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> Quarters.

Subscribers were invoiced for 2002 and 2003 (normal billing practice).

## **SUBSCRIBERS**

80

- 11 Academic (8 using)
- 41 Corporate
- 7 Law Societies
- 7 Court House
- 10 Government
- 3 Other

## **ISSUES**

### **MAJOR BENEFITS**

1. Responsive to users- through the CALL KF Users' Group and an Editorial Board.
  - in response to user demand, we are looking seriously at expanding the areas of Labour law, Environmental law, Taxation law, Securities law, Citizenship and Immigration law, Intellectual Property and Trademarks law, and the Quebec Civil Code area (as Alternative numbers).
  - we are also looking at expanding the Editorial Board of the KF Users' Group to make it more representative of our users.
  - in addition, we are also looking at alternative formats for publication like CD-ROM.
2. Jurisdictional approach is much appreciated by those researching by browsing the shelves - argument about need to browse in a digital environment - people still do it.
3. Corporate Law Libraries make up a large component of our users. KF is easily adaptable for small libraries.
4. Canadian CIP is included by the National Library.



**KF Modified**  
**GEOGRAPHIC DIVISION (G.D.)**

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**GEOGRAPHIC DIVISION EXAMPLES:**

Canada	<b>ZA2</b>
Alberta	<b>ZA3</b>
Ontario	<b>ZB3</b>
Québec	<b>ZB5</b>
Great Britain	<b>ZC2</b>
Australia	<b>ZD2</b>
New Zealand	<b>ZE2</b>
India	<b>ZM2</b>



**KF Modified**  
**GEOGRAPHIC DIVISION (G.D.)**

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**EXAMPLE 1:**

Veiga-Minhinnett, Anita C.

Ontario civil practice handbook : a guide for law clerks and legal professionals / Anita C. Veiga-Minhinnett. -- Toronto : Butterworths, 1996.

1. Civil procedure--Ontario--Handbooks, manuals, etc.
2. Court rules--Ontario--Handbooks, manuals, etc.

KF	
8840	Civil procedure. General works
<b>.ZB3</b>	<b>Ontario</b>
V45	Main entry [ <i>author</i> ]
1996	Date of publication

**EXAMPLE 2:**

Daniell, Edmund Robert, d. 1854.

Daniell's practice of the High Court of Chancery. -- 3rd ed. : adapted to the present practice of the court / by Thomas Emerson Headlam. -- Toronto : J.C. Geikie ; London, Eng. : V. & R. Stevens & G.S. Norton, 1857.

1. Equity pleading and procedure--Great Britain.
2. Great Britain. High Court of Justice. Chancery Division.

KF	
8840	Civil procedure. Equity practice and procedure
<b>.ZC2</b>	<b>Great Britain</b>
D36	Main entry [ <i>author</i> ]
1857	Date of publication

**KF Modified**  
**GEOGRAPHIC DIVISION (G.D.)**

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**EXAMPLE 3:**

KF 385            General and comprehensive works  
                    Treatises (**G.D.**)



The legal systems of Britain / prepared by Reference Division,  
Central Office of Information. -- [London : H.M.S.O.], 1976.

1. Law--Great Britain. 2. Law--Scotland. 3. Law--Northern  
Ireland.

KF  
385            General and comprehensive works  
**.ZC2**        **Great Britain + Scotland + Northern Ireland = Great Britain**  
L44        Main entry [*title*]  
1976        Date of publication

**EXAMPLE 4:**

                    Labor law  
KF 3301-3320    General (I) (**G.D. 3320 [3301-3320]**)



Ontario. Dept. of Labour.  
Enforcement of labour legislation [in Ontario, Saskatchewan and  
British Columbia]. -- [Toronto : The Dept., 1958].

1. Labor laws and legislation--Ontario. 2. Labor laws and  
legislation--Saskatchewan. 3. Labor laws and legislation--British  
Columbia.

KF  
3320            Courts. Procedure. Administration of justice.  
**.ZA2**        **Manitoba + Ontario + Saskatchewan = Canada**  
O585        Main entry [*corporate author*]  
1958        Date of publication

**KF Modified - KF 385**  
**MODIFICATION FOR QUÉBEC CIVIL LAW**

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- KF 385 .ZB5 Modification for Québec
- .A15 Commissioner's reports 1865-66
- .A17 Québec Civil Code Revision Office. Reports  
Québec civil code. Unannotated
- .A2 French ed. by date
- .A23 English ed. by date
- .A25 Bilingual and polyglot ed. by date
- .A27 Annotated and commentaries by editors, A-Z
- .A3-Z General and comprehensive works on Québec civil law



**EXAMPLE 1:**

Québec (Province).  
[Civil Code of Québec.]  
Code civil du Québec = Civil Code of Québec. -- 1996-1997, 4e  
éd. -- Cowansville, Québec : Éditions Y. Blais, 1996.  
lxix, 1657 p. ; 16 cm.  
Text in English and French.  
1. Civil law--Québec (Province).

KF  
385 General and comprehensive works  
.ZB5 Québec  
**.A25 Unannotated Civil code**  
1996 Date of publication

**EXAMPLE 2:**

Quebec civil law : an introduction to Quebec private law / Martin  
Boodman ... [et al.] ; under the general editorship of John E.C.  
Brierley and Roderick A. Macdonald. -- Toronto : E. Montgomery  
Publications, 1993.  
lviii, 728 p. ; 25 cm.  
1. Civil law--Québec (Province). I. Boodman, Martin. II.  
Brierley, John E. C. III. MacDonald, Roderick A.

KF  
385 General and comprehensive works  
.ZB5 Québec  
**Q44 Main entry [title]**  
1993 Date of publication

**Constitutional law. Canada**  
**KF 4483 - SPECIAL TOPIC AREAS (SELECTED)**

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- Constitutional law - History  
Canada
- KF 4483 Special topics, A-Z
- .B5 Bilingualism and biculturalism
  - .C5 Civil and political rights and liberties including fundamental freedoms. General works.
  - .F4 Federalism: Federal and provincial relations/Jurisprudence
  - .F6 Foreign relations
  - .I5 Immigration and emigration. Aliens. Passports.
  - .I6 Internal security
  - .J8 Judiciary. Judicial power. Judicial review of legislation
  - .N3 Nationality and citizenship. Naturalization
  - .P8 Public power. Police power
  - .R75 Rule of law
  - .R8 Rules and procedure (Parliament)



**EXAMPLE 1:**

Stilborn, Jack.

Federal-provincial relations / Jack Stilborn. -- Rev. --  
[Ottawa] : Library of Parliament, Research Branch, c1996.  
19 p. ; 28 cm.

1. Federal-provincial relations--Canada. 2. Federal government--Canada.

KF  
4483 Special topics, A-Z  
**.F4 Federalism: Federal and provincial relations**  
S75 Main entry [*author*]  
1996 Date of publication

**EXAMPLE 2:**

Canada.

[Immigration and Refugee Protection Act.]  
Immigration and Refugee Protection Act and commentary / Lorne Waldman.  
-- 2003 consolidation- . -- Markham, Ont. : Butterworths, c2002- .  
1 v. (various pagings) : forms ; 23 cm.  
Annual.

1. Emigration and immigration law--Canada. 2. Refugees--Legal status, laws, etc.--Canada. 3. Canada. Immigration and Refugee Protection Act.

KF  
4483 Special topics, A-Z  
**.I5 Immigration and emigration**  
C36/I3 Main entry [*jurisdiction+act*]  
2003 Date of publication

**Constitutional law. Canada**  
**KF 4483 .C5 - CIVIL AND POLITICAL RIGHTS AND LIBERTIES**  
**.C51-519 - PARTICULAR ASPECTS**

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KF 4483  
.C5 Civil and political rights and liberties including fundamental freedoms. General works.  
.C51-519 Particular aspects  
**Canadian Charter of Rights and Freedoms**  
**.C517 Unannotated texts. By date of publication**  
**.C518 Annotated texts and amendments, A-Z by author of annotations**  
**.C519 General works and commentaries**  
.C52-579 Particular rights and freedoms  
.C58-59 Particular groups



**EXAMPLE 3:**

Zinn, Russel W. (Russel Wayne), 1951- .  
The law of human rights in Canada : practice and procedure /  
Russel W. Zinn, Patricia P. Brethour. -- Aurora, Ont. : Canada Law  
Book, c1996- .  
1 v. (loose-leaf) ; 26 cm.  
1. Civil rights--Canada.

KF  
4483 Special topics, A-Z  
**.C5 Civil and political rights and liberties**  
Z56 Main entry [*author*]  
1996 Date of publication

**EXAMPLE 4:**

Canada.  
[Canadian Charter of Rights and Freedoms.]  
The ... annotated Canadian Charter of Rights and Freedoms. --  
Scarborough, Ont. : Carswell, c1994- .  
v. ; 24 cm. -- (Statutes of Canada annotated.)  
Annual.  
1. Civil rights--Canada. 2. Canada. Canadian Charter of Rights  
and Freedoms.

KF  
4483 Special topics, A-Z  
**.C518 Canadian Charter of Rights and Freedoms**  
C36/C Main entry [*jurisdiction+act*]  
1997 Date of publication

## Constitutional law

### CONSTITUTIONAL LAW AND OTHER COMMON LAW JURISDICTIONS

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KF 4485-4487	<b>Great Britain &amp; Northern Ireland</b> Divided like KF 4481-4483
KF 4488-4490	<b>Australia</b> Divided like KF 4481-4483
KF 4492-4494	<b>New Zealand</b> Divided like KF 4481-4483
KF 4496	<b>Other Commonwealth countries, A-Z</b> [selected examples]
	.B25 Bahamas
	.C4 Sri Lanka
	.G89 Guyana
	.I5 India
	.J3 Jamaica
	.P3 Pakistan
	.S6 South Africa



#### EXAMPLE 5:

Grosz, Stephen.

Human Rights : the 1998 Act and the European Convention /  
Stephen Grosz, Jack Beatson and Peter Duffy ; with additional  
material by Tim Eicke, Conor Gearty, Marie Demetriou. -- London :  
Sweet & Maxwell, 2000.

lxv, 440 p. ; 26 cm.

1. Civil rights--Great Britain. 2. Human rights--Great Britain.
3. Great Britain. Human Rights Act 1998. 4. Convention for the  
Protection of Human Rights and Fundamental Freedoms (1950).

KF	
<b>4487</b>	Special topics, A-Z
<b>.C5</b>	<b>Civil and political rights and liberties</b>
G76	Main entry [author]
2000	Date of publication

#### EXAMPLE 6:

Setalvad, Motilal Chimanlal.

The Indian Constitution, 1950-1965 / by M.C. Setalvad. --  
[Bombay] : University of Bombay, 1967.

239 p. ; 23 cm. --

1. Constitutional law--India.

KF	
<b>4496</b>	Other commonwealth countries, A-Z
<b>.I5</b>	<b>India</b>
S47	Main entry [author]
1967	Date of publication

**KF Modified - KF 6499**  
**TAXATION NUMBERS - INCOME TAX**

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Class #	Range	Subject Area
KF 6499	[KF 6374-6383]	[Income tax] Income. Exclusion from income
	6375	General
	6376	Profits
	6377	Business expenses
	6379	Deferred compensation. Stock options
	6383	Tax-exempt securities. Government bonds
	[KF 6400-6499]	[Income tax]
	6400	Community property of husband & wife
	6401	Joint returns
		Surtaxes
	6404	General
		Particular sources of income
		Salaries and wages
	6410	General [Including fringe benefits]
	6411	Particular payments or benefits, A-Z
		Capital investment
	6415	General. Securities
	6419	Foreign investments
	6425	Pensions and annuities
	6428	Other, A-Z
		Particular methods of assessment & collection
	6435	Payment at source
	6436	Payroll deduction (Withholding tax)
		Particular classes of taxpayers
	6441	Aliens
	6443	Trusts (Taxation of trusts)
	6445	Citizens living abroad
	6449	Income of nonprofit organizations, corps. etc.
		Income of business organizations
	6450	General
	6452	Partnerships and joint ventures
		Juristic persons. Corporations
	6455	General
	6456-6465	Corporation income tax
	6484	Close corporations
	6485	Cooperatives
	6491	Small business corporations
	6493	Domestic international sales corps.
	6495	Particular corporate businesses, A-Z
	6499	Special topics, A-Z



**KF Modified - KF 6499**  
**TAXATION NUMBERS - INCOME TAX**

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**EXAMPLE 1:**

Institute of Continuing Legal Education (2002 : Toronto, Ont.).  
Compensation planning for valued employees : tax highlights and hazards. -- Toronto : Ontario Bar Association, 2002.

1 v. (various pagings) ; 30 cm.

1. Income tax--Law and legislation--Canada. 2. Deferred compensation--Taxation--Law and legislation--Canada.
3. Employees--Relocation--Taxation--Law and legislation--Canada. 4. Wages--Taxation--Law and legislation--Canada. 5. Stock options--Taxation--Law and legislation--Canada.

KF	
<b>6499</b>	<b>Deferred compensation. Stock options</b>
<b>.ZA2</b>	<b>Canada</b>
1574	Main entry [ <i>CLE program</i> ]
2002	Date of publication

**EXAMPLE 2:**

Lahey, Kathleen A.  
Corporate taxation / Kathleen A. Lahey. -- Toronto : Edmond Montgomery, 1984.

lx, 540 p. ; 25 cm.

1. Corporations--Taxation--Canada.

KF	
<b>6499</b>	<b>Corporation income tax</b>
<b>.ZA2</b>	<b>Canada</b>
1574	Main entry [ <i>author</i> ]
2002	Date of publication

**EXAMPLE 3:**

Atlas, Michael I. (Michael Ira), 1946-  
Canadian taxation of non-residents / Michael I. Atlas. -- 2nd ed. -- Toronto : CCH Canadian, c2002.

xiv, 393 p. ; 23 cm.

1. Aliens--Taxation--Canada. 2. Income tax--Law and legislation--Canada.

KF	
<b>6499</b>	<b>Particular classes of taxpayers. Aliens</b>
<b>.ZA2</b>	<b>Canada</b>
1574	Main entry [ <i>author</i> ]
2002	Date of publication

**KF Modified - KF 8816**  
**COURT RULES AND CIVIL PROCEDURE**

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	Civil procedure
	General
KF 8815	Statutes ( <b>G.D. 8816 [8815-8821]</b> )
	Court rules
KF 8816	General comprehensive ( <b>G.D.</b> )
	Collections
	.A19-199      Serials
	.A2            Monographs. By date of publication
	.A23           Citators to rules
	.A25           Drafts. By date
	.A3-319       Particular rules
	District courts
KF 8820	General
	Divided like KF 8816
KF 8821	Particular courts. By district, A-Z



**EXAMPLE 1:**

Saskatchewan. Court of Queen's Bench.

Annotated rules of the Court of Queen's Bench of the Province of Saskatchewan 1976 / by Bonita J. Rourke. -- Saskatoon, Sask. : [s.n.], c1977.

1 v. (loose-leaf) : forms ; 26 cm.

1. Court rules--Saskatchewan. 2. Saskatchewan. Court of Queen's Bench.

KF	
8816	<b>Court rules</b>
<b>.ZB6</b>	<b>Saskatchewan</b>
S27	Main entry [ <i>court</i> ]
1977	Date of publication

**EXAMPLE 2:**

Great Britain. Supreme Court of Judicature.

The rules of the Supreme Court, 1965. -- London : H.M.S.O., 1966-1991.

1 v. (loose-leaf).

1. Court rules--Great Britain. 2. Great Britain. Supreme Court of Judicature.

KF	
8816	<b>Court rules.</b>
<b>.ZC2</b>	<b>Great Britain</b>
G74	Main entry [ <i>court</i> ]
1965	Date of publication

**GEOGRAPHICAL DIVISION NUMBERS IN KF MODIFIED: SUBJECT TABLE**

KF MODIFIED SESSION I

<b>Class #</b>	<b>Range</b>	<b>Subject Area</b>
KF 64	64	Statutes & administrative regulations Compilations of statutes Other general compilations Comprehensive Unannotated
KF 65	65	Statutes & administrative regulations Compilations of statutes Other general compilations Comprehensive Annotated
KF 75	75	Statutes & administrative regulations Digests of statutes
KF 80	80	Statutes & administrative regulations Indexes to statutes
KF 101.9	101.9	Law reports and related materials Federal courts Supreme Court (Commonwealth Cntries.)
KF 148	148	Law reports and related materials State courts Digests of various state reports
KF 195	190-195	Directories
KF 266	266	Legal education Directories
KF 270	270	Legal education Law school catalogues & bulletins
KF 334	325-334	The legal profession The organized bar. Bar associations
KF 337	336-337	Community legal services. Legal aid ...
KF 385	385	General & comprehensive works
KF 505	501-505	Domestic relations. Family law General
KF 510	506-510	Domestic relations. Family law Marriage. Husband & wife General
KF 1415	1396-1415	Corporations. Juristic persons Business corporations General
KF 1536	1501-1536	Insolvency & bankruptcy. Creditors' rights Bankruptcy
KF 1650	1631-1650	Trade regulation. Control of trade practices Monopolies General
KF 3320	3301-3320	Labour law General
KF 3370	3351-3370	Labour law Management-labour relations General

**GEOGRAPHICAL DIVISION NUMBERS IN KF MODIFIED: SUBJECT TABLE**

<b>Class #</b>	<b>Range</b>	<b>Subject Area</b>
KF 3390	3381-3390	Labour law Management-labour relations Labour unions General
KF 3775	3775	Public health. Sanitation General
KF 5313	5313	Local government Municipal government. Municipal services General Charters & ordinances. Local law
KF 6290	6271-6290	Taxation General
KF 6297	6296-6297.5	Taxation Tax saving. Tax planning General + Tax shelters
KF 6298	6298	Taxation Tax expenditures
KF 6300	6300	Taxation Tax administration & procedure General
KF 6334	6301-6334	Taxation Tax administration & procedure Double taxation + Tax collection + Exemption + Tax treatment of special activities + Criminal law. Tax evasion
KF 6370	6351-6370	Taxation Particular taxes Income tax General
KF 6397	6385-6397	Taxation Particular taxes Income tax Deductions
KF 6499	6374-6383 6400-6499	Taxation Particular taxes Income tax Income. Exclusion from income + Community property of husb. & wife + Joint returns + Surtaxes + Particular sources of income + Particular methods of assessment ... + Particular classes of taxpayer + Income of nonprofit organizations ... + Income of business organizations
KF 6558	6525-6558	Taxation Particular taxes Property taxes. Taxation of capital

# GEOGRAPHICAL DIVISION NUMBERS IN KF MODIFIED: SUBJECT TABLE

KF MODIFIED SESSION I

Class #	Range	Subject Area
KF 6598	6598	Taxation Particular taxes Indirect taxes. Sales or turnover taxes. Value-added tax [GST]
KF 8700	8700	Courts. Procedure. Administration of justice ...
KF 8720	8711-8720	Courts. Procedure Court organization & procedure General
KF 8764	8736-8764	Courts. Procedure Court organization & procedure Particular courts
KF 8816	8815-8821	Courts. Procedure Civil procedure
KF 8839	8839	Courts. Procedure Civil procedure Casebooks
KF 8840	8840-8855	Courts. Procedure Civil procedure General works
KF 8935	8931-8935	Courts. Procedure Civil procedure Trial Evidence
KF 8972	8971-8972	Courts. Procedure Civil procedure Trial Jury & jurors General
KF 9058	9050-9058	Courts. Procedure Civil procedure Remedies & special proceedings Appellate procedure
KF 9220	9201-9220	Criminal law General
KF 9300 .A3	9300 .A3	Criminal law Particular offenses General. Comprehensive Statutes
KF 9300 .A35	9300 .A35	Criminal law Particular offenses General. Comprehensive Statutes Indexes
KF 9620	9601-9620	Criminal procedure General
KF 9780	9771-9780	Juvenile criminal law & procedure General

## **KF Modified**

### **GEOGRAPHIC DIVISION (G.D.) TABLE**

.ZA1 Commonwealth of Nations

#### **CANADA**

.ZA2 Canada (includes Province of Canada, 1840-1867)  
.ZA3 Alberta  
.ZA4 British Columbia  
.ZA5 Manitoba  
.ZA6 New Brunswick  
.ZA7 Newfoundland  
.ZA8 North West Territories  
.ZB2 Nova Scotia  
.ZB3 Ontario (includes Upper Canada)  
.ZB4 Prince Edward Island  
.ZB5 Quebec (includes Lower Canada)  
.ZB6 Saskatchewan  
.ZB7 Yukon  
.ZB9 Local govt. units, A-Z e.g. .T6 Toronto.  
Use triple cutter here.

#### **GREAT BRITAIN**

.ZC2 Great Britain  
.ZC3 England  
.ZC4 Wales  
.ZC5 Northern Ireland  
.ZC6 Ireland (Irish Republic- use also for pre 1920  
Ireland and Irish Free State 1920-1937)  
Ireland (eire) 1937-)  
.ZC7 Isle of Man  
.ZC75 Channel Islands  
.ZC8 Scotland  
.ZC9 Local govt. units, A-Z e.g. .L6 London.  
Use triple cutter here.

#### **AUSTRALIA**

.ZD2 Australia  
.ZD25 Australian Capital Territory  
.ZD3 New South Wales  
.ZD4 Queensland  
.ZD5 South Australia  
.ZD6 Tasmania  
.ZD7 Victoria  
.ZD8 West Australia  
.ZD9 Local govt. units, A-Z e.g. .M4 Melbourne.  
Use triple cutter here.  
.ZD93 Fiji  
.ZD95 Papua New Guinea  
(includes Papua and New Guinea (Territory))  
.ZD96 Solomon Islands

## **NEW ZEALAND**

- .ZE2 New Zealand
- .ZE3 Auckland
- .ZE4 Canterbury
- .ZE5 Nelson
- .ZE6 New Plymouth
- .ZE7 Otago
- .ZE8 Wellington
- .ZE9 Local govt. units, A-Z.

## **WEST INDIES**

- .ZF2 West Indies
- .ZF3 Bahamas
- .ZF4 Barbados
- .ZF5 Jamaica
- .ZF6 Leeward + Windward Islands
- .ZF7 Trinidad + Tobago
- .ZF8 Other Islands, A-Z

## **COMMON LAW AFRICA**

- .ZG2 Central Africa
- .ZG3 Rhodesia and Nyasaland.  
Federation composed of Northern and Southern Rhodesia and Nyasaland 1953-1963.
- .ZG4 Zambia (1964-)  
formerly: Northern Rhodesia (1911-1964)  
North-eastern Rhodesia  
North-western Rhodesia (prior to 1911)
- .ZG5 Malawi (1964-)  
formerly: Nyasaland
- .ZG7 Zimbabwe  
formerly: Rhodesia and formerly Southern Rhodesia (1964-1980) "Common law" based on Roman-Dutch law, greatly modified by English law, as in South Africa.
- .ZG75 East Africa
- .ZG8 Kenya
- .ZG9 Uganda
- .ZH2 Tanzania (1964-)  
formerly: Tanganyika and Zanzibar. For Zanzibar alone see ZH3.
- .ZH3 Zanzibar

## **SOUTHERN AFRICA**

In these countries the legal system is based on the Roman-Dutch law of the 18th century colonists, but has been greatly modified by the influence of English common law.

- .ZJ4 South Africa (Republic of)  
formerly: Union of + Roman-Dutch law.
- .ZJ5 Namibia (1968- )  
formerly: South West Africa  
Administered by South Africa as a trust territory from

1920 to 1968 when U.N. terminated mandate. International Court of Justice has since ruled that continued presence of South Africa is illegal.

- .ZJ6 Lesotho (1966- )  
formerly: Basutoland.
- .ZJ7 Botswana (1966- )  
formerly: Bechuanaland.
- .ZJ8 Swaziland
  
- .ZK1 West Africa
- .ZK2 Gambia
- .ZK5 Ghana (1957-)  
formerly: Gold Coast and Togoland.
- .ZK6 Liberia
- .ZK7 Nigeria
- .ZK8 Sierra Leona

#### ASIA

- .ZM1 Asia (includes only those countries listed below)
- .ZM2 India
- .ZM4 Pakistan
- .ZM5 Seychelles
- .ZM6 Sri Lanka  
formerly: Ceylon
- .ZM7 Hong Kong
- .ZM8 Malaysia  
(includes Malaya (Federation), Malay Malay States, Federated, Malayan Union.)
- .ZM9 Singapore

<b>Class #</b>	<b>Range</b>	<b>Subject Area</b>
KF 6290	6271-6290	General Tables
KF 6297	6296-6297.5	Tax saving. Tax planning General Tax shelters
KF 6298	6298	Tax expenditures
KF 6300	6300	Tax administration and procedure General
KF 6334	6301-6334	[Tax administration and procedure] IRS [i.e. CCRA] General Administration Particular divisions, units, etc. Double taxation Tax collection General Taxpayers' identification Tax accounting Tax liens Procedure. Practice General Enforcement Remedies. Tax courts. Tax appeals Court rules. By date Refunds Confidentiality of returns Exemption General and income tax State and city property, bonds, etc. Tax treatment of special activities Bankruptcy Divorce Criminal law. Tax evasion
KF 6370	6351-6370	Particular taxes Income tax General Income tax tables

<b>Class #</b>	<b>Range</b>	<b>Subject Area</b>
KF 6397	6385-6397	[Income tax] Deductions General Particular kinds. Amortization. Depreciation allowances Tables. Charitable/educational gifts & contrib.'s Investment credit Taxes Interest Expenses General Particular kinds, A-Z Losses Income averaging Tax credits



**KF MODIFIED SESSION I & II**  
CALL/ACBD 41<sup>ST</sup> ANNUAL CONFERENCE

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